1301.2 – University of North Carolina at Chapel Hill Procedure on Reimbursing Student, Non-Employee Travel

Related Policies

1301 – University of North Carolina at Chapel Hill Policy on University Business Travel

Procedure Sections

Procedure Statement

Forms and Instructions

Related Data

History

Responsible University Officer
Director of Systems and Operations

Responsible Unit
Systems Operations

Procedure Statement

University students who are not employed by the University cannot be reimbursed for travel expenses unless the travel is for official state business. The department's dean, director or department head must certify this to be the case, and the signed Student, Non-Employee Travel Agreement form must be attached to the travel reimbursement for the expenses to be reimbursed to the student.

Forms and Instructions

- 1301.2.1f – Student, Non-Employee Travel Agreement

Related Data

OSBM Budget Manual, Section 5.7
# History

**Revised:**
March 29, 2011

All revision dates: 3/29/2011

## Attachments:

<table>
<thead>
<tr>
<th>1301.2.1f - Student Non-Employee Travel Agreement</th>
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