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Owner Samuel Dyal:
Assistant
Director of
Library Services
Area Library

Library Use Policy

The University Library is a vital component of Roseman University of Health Sciences, offering a collaborative, inclusive environment that is conducive to study, work, research, and learning. All who share this space are expected to uphold standards of professional conduct and abide by university and library policies.

Audience

The Roseman University Library is primarily designed to serve currently enrolled students, faculty, and staff. Your Roseman University identification card serves as your library card.

Preceptors, visiting faculty, alumni, and guests may also use the library space and resources provided they follow other relevant university policies including but not limited to Roseman University's Access Badge Policy and Student Guest Policy. See this frequently asked question on who can use the library for more information: <https://libanswers.roseman.edu/faq/394532>.

Statement of Inclusivity

The Roseman University Library is committed to fostering an educational environment where all individuals are treated fairly and respectfully. Everyone who uses the library is valued for their skills, experiences, and perspectives. As a result, we strive to create an environment where every individual, regardless of socio-economic status, physical ability, or background, has equal access to our resources and services.

Food and Beverages

Food and beverages approved in the Roseman University Food and Beverage Policy are permitted in the library. Library users are asked to clean up after themselves and put empty wrappers into supplied trash cans and recycling bins.

Noise Levels

While a certain amount of conversation for socializing and group study is anticipated, library users are expected to be courteous to others around them and keep noise to a reasonable level. While moderate noise levels are generally acceptable in the main areas of the library, library users are expected to keep noise to a minimum in the quiet study area.

Reserving Library Study Rooms

Only faculty and staff can reserve study rooms. Room reservations made by Student Services for ADA testing accommodations have preference. Room reservation times will be posted on study room doors. Previous occupants must vacate the room for new occupants prior to the start of the reserved time.

Unattended Personal Belongings

Personal belongings left unattended in the library are left at the owner's risk. Neither the library nor the university will be responsible for unattended personal items. Unattended items left in study rooms for more than 15 minutes may be removed to the service desk area until the service desk closes.

Each day all unattended items found in the library will be turned over to campus security.

Code of Conduct

Behavior that disrupts the ability of others to use the library effectively will not be tolerated. The Roseman University Library has a zero-tolerance stance against any form of harassment, discrimination, or hate speech within the library.

Individuals who fail to follow library or university policies will be notified about the policy and asked to modify their behavior. Depending on the severity and/or frequency of the violation(s) they may be subject to disciplinary action which could include being asked to leave the library, having their library privileges temporarily or permanently suspended, and/or having their behavior reported to the relevant Academic Dean, Program Director, or supervisor. In some cases, this may constitute a violation of a students' code of conduct relevant to their academic program.

Decisions regarding library privilege suspensions may be appealed to the Director of Library Services and the decision of the Director shall be final.

Feedback and Suggestions

The Roseman University Library is always open to feedback and suggestions on how we can better serve students, faculty, and staff. Please reach out to us at library@roseman.edu or fill out our anonymous feedback survey: <https://infoguides.roseman.edu/feedback>.

All Revision Dates

02/2024, 05/2019

Approval Signatures

Step Description	Approver	Date
Administrative Council	Renee Coffman: President	02/2024
Unit Head Approval	Tiffany Garrett: Director of Library Services	02/2024
Initial Review	Samuel Dyal: Assistant Director of Library Services	02/2024

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