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Owner Elizabeth Maricco: Administrative Secretary
Area Patient Care Services
Applicability Henry Ford Macomb Hospital
Document Types Local, Policy and Procedure

Nursing Student-Faculty Responsibilities

Applicability

Henry Ford Macomb Hospital

Scope

Nursing students and affiliated nursing school faculty members

Background

To provide the process for undergraduate nursing students and affiliated nursing school faculty members observing or participating in patient care or other clinical activities.

Definitions

Nursing Student: is an individual enrolled in a school with a curriculum that prepares individuals to sit for the RN NCLEX exam.

Nursing Faculty: is an individual who is an employee of a school (per above) who is responsible for the education of Nursing Students in clinical facilities.

HFMH Staff Nurse: is the individual who is assigned to the patient and has responsibility for care.

Management rotation: (also called emersion rotation) is when the student provides direct patient care and is precepted by a HFMH RN with an identified SON Faculty.

Policy

Basic RN Students and faculty will adhere to standards, policies and procedures as outlined by Henry Ford Macomb Hospital.

School of Nursing (SON) faculty will be responsible for planning assignments, guiding, and supervising the student, evaluation of student performances, and communication with HFMH Nursing Staff about student assignments and status changes in patient.

Each patient assigned a Student will also be assigned to HFMH staff RN.

HFMH maintains a current contract with the school requesting the clinical experience.

Procedure

A. Observation Experiences

1. To request observation experience on another unit (e.g., ED, OR, ICU, etc.) nursing faculty will contact the manager of that unit.

B. Report

1. Students will report to the Staff RN at the beginning of the shift.
2. Students will receive report from the Staff RN and identify their (the student) role in patient care.
3. Students will report abnormal findings and changes in the patient's condition to the Staff RN and Nursing Faculty in an appropriate time frame.
4. Students will give report to the Staff RN one half hour before leaving unit.
5. At the end of each clinical experience, the Nursing Faculty will provide a phone or beeper number to the Charge Nurse in order to facilitate resolution of questions or discrepancies.

C. Controlled Substances

1. Students **MAY NOT** have a narcotic password/ID code.
2. Faculty will have a password to access the Pyxis system.

D. Patient Record

1. Students will document the nursing process according to the departmental policy and guidelines.
2. Faculty must counter sign all documentation.
3. Students and Faculty completes a Quality Management Report/Red Form, as appropriate.
4. Students **MAY NOT** witness consents.

5. Students **MAY NOT** make copies of any Medical Records; this includes printing any part of the Electronic Health Record.

E. Nursing Care

1. Students **MAY** perform with faculty supervision the following:
 - a. Change IV tubing
 - b. Maintain IV line
 - c. Maintain IV needle site
 - d. Change central line dressing
 - e. Flush peripheral/central lines
 - f. Perform catheter care
2. Students **MAY NOT** perform the following:
 - a. Administer chemotherapy
 - b. Administer blood/blood products
 - c. Accept verbal and or telephone orders
 - d. Titrate drips
 - e. Provide care to patients in isolation that require an N 95 mask
 - f. Adjust or discontinue alarms on monitors
 - g. Intervene with Pacemakers
 - h. Intervene with Balloon pump
 - i. Intervene with a LVAD
 - j. Intervene with a ventriculostomy
 - k. Intervene with a fetal monitor
 - l. Venipuncture
 - m. ECG
 - n. Respiratory Treatments
 - o. Remove a PICC or other central line

F. Medication Administration

1. Medications must **be double checked** by the SON RN Faculty prior to administration, including order confirmation and co-signed by the SON RN Faculty. If the instructor is unable to observe the student, the patient's RN will administer the medications.
2. The student will demonstrate the six rights including two patient identifiers and under the observation / direction of the clinical instructor administers the medication to the patient.
3. Students are not allowed to give intravenous push (IVP) medications with the exception of the following medications in the presence of the SON faculty and/or assigned preceptor.

- a. Dexamethasone
 - b. Diphenhydramine (Benadryl)
 - c. Famotidine (Pepcid)
 - d. Hydrocortisone
 - e. Ketorolac (Toradol)
 - f. Methylprednisolone (Solu-Medrol)
 - g. Metoclopramide (Reglan)
 - h. Ondansetron (Zofran)
 - i. Pantoprazole (Protonix)
 - j. Prochlorperazine (Compazine)
4. If the student is in a management course where they are partnered with a Staff Preceptor RN for the course, the Staff Preceptor RN will double check medications prior to administration and co-sign all medications at the time of administration.

G. Student and Faculty Guidelines

1. All students must wear a school badge.
2. Students must be introduced to patients by name and should include the school and field of student in the introduction. If the patient desires not to have students, the students may not participate in or observe patient care.
3. Concerns regarding a student, faculty, the school, or any aspect of the program should be brought to Nursing Education.

Related Documents

None

References/External Regulations

None

All Revision Dates

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Approval Signatures

Step Description

Approver

Date

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Standards

No standards are associated with this document

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